

# Production Engineer

## About NOTE Windsor

NOTE Windsor (NWI) celebrated 40 years of manufacturing in 2023. Born out of a PCB fabricator NWI started electronics manufacturing in Windsor in 1988. The factory was acquired by NOTE in 2018 and had its best year on record in 2023, reaching £24M of sales and on target operating profits.

NOTE has also acquired two other sites in the UK in recent years. Therefore, with four factories and over £50M sales, NOTE UK is now a formidable electronics manufacturing company **turning product ideas into reality** for our customers.

## Job Role:

The role of the Production Engineer within Note Windsor is a multi-faceted position demanding a range of both practical hands-on skills and office-based functions. The role is within a production environment, producing printed circuit board assemblies and is suited to candidates who have the relevant hands-on experience in supporting a PCB assembly facility. This is not a design engineering role or service engineering.

Key to the role is possessing the manufacturing and process engineering skills to support and maintain SMT machines, conventional PCB assembly, through to final assembly box build with a can-do attitude.

A proven track record of using customer supplied Gerber, BOM, and CAD data to generate production machine programs is essential, producing shop floor work instructions is also considered key to this role.

## Main Responsibilities but not limited to: -

- Converting customer supplied data into programs for production machinery.
- Competency with Computer Aided Manufacturing packages for printed circuit board assembly. (e.g. Circuit CAM, Factory Logics, Fuji CAM).
- Knowledge of Printed Circuit Boards and components.
- Respond to breakdowns and perform maintenance tasks.
- Strong problem-solving skills and logical approach to breakdowns.
- Experience working with SMT machines (Siemens desirable but not essential).
- Ability to produce high quality and accurate work instructions.
- Knowledge of MS Office suite, Drawing packages, Gerber data.
- Experience of stencil design and ordering.
- Familiar with ERP systems and BOM's.
- Knowledge of oven profiles and screen-printing process.
- Liaise and communicate with other departments, managers, and customers.
- Ability to plan and manage capital projects.
- Producing operator assembly guides, production aids and jigs.
- Confidence to deliver results independently and as part of a team.
- Ensure product and process quality meets the required specification.

- Support installation of machinery and equipment
- Contribute to CI, NPI and DFM activities / Perform root cause analysis and resolve problems.

### Remuneration, Hours & Benefits

Reporting to:	Engineering Manager
Remuneration:	£36K - £39K per annum + key staff bonus
Normal Working hours:	37hrs / week Monday-Thursday 08:00-16:30 (half hour lunch) Fri 08:00-13:00
<ul style="list-style-type: none"><li>• Holiday</li><li>• Pension Scheme</li><li>• Parking</li></ul>	5 weeks + bank holidays + long service extra days Auto Enrollment (5%+3% contributions) Free parking on site

### How to apply:

Visit our Careers page <https://note-ems.co.uk/careers-note-in-the-uk/> to view all current vacancies.

Complete the NOTE online application form [NOTE UK Job Application Form](#) attaching your CV and covering letter.