

SMT Operator

About the company

NOTE Windsor is a leading **Contract Electronics Manufacturing company** servicing all sectors of the Electronics market. We are locally based in Windsor SL4 3HU, and part of the larger NOTE group.

With over 40 years' experience, **NOTE UK** has built a strong reputation for the on-time delivery of printed circuit boards, PCBAs, box builds, and final assemblies. Operating from our sites in Windsor, Haddenham, Basildon and Wolverhampton, we are a trusted end-to-end **Contract Electronics Manufacturer**, dedicated to turning product ideas into reality. We pride ourselves on offering flexible, professional solutions while maintaining the friendly, 'can-do' attitude. www.note-ems.co.uk.

Job role and scope

Reporting to the SMD Supervisor you will be part of a team of operators who will be responsible for the set-up and operation of our SMD equipment. Our lines are configured with DEK printers & Siemens placement machines. On occasion you will be required to support other assembly activities, including hand placement.

The nature of the task means that you will be on your feet for most of the day and handling small electronic components down to 0201 size.

The work is varied, ranging from operating a single line, assisting colleagues on other lines, setting up feeders & kits, and using an array of inspection equipment.

Main responsibilities

- Operate computer-controlled surface mount assembly machinery to successfully assemble surface mount technology printed circuit assemblies
- Continually monitor the process to ensure perfect quality using inspection equipment
- Ability to read machine error messages and correct placement & printing problems
- Confident to hand place SMT parts accurately onto circuit assemblies, ensuring correct polarity of devices
- Kit and de-kit SMT placements machines and set up printing programs on automatic stencil printers
- Document aspects of the Work Order including run times, hand fits, and process deviations
- Read and interpret Drawings, Diagrams and Bills of Materials
- Maintain high housekeeping standards

Skills, knowledge & experience

- Demonstrate experience in Surface Mount processes, achieving high levels of output & quality in equal measure
- Handling small electronic components down to 0201 size.
- Operating a single line
- Setting up feeders & kits
- Using an array of inspection equipment

We will consider trainees for this role, with the remuneration reflecting experience.

Company values

At NOTE, we believe our people are the key to our success. Each achievement and successful customer partnership is made possible by the dedication, expertise, and passion of our team. Our values lie at the heart of how we work and grow:



These principles ensure we deliver the right quality, at the right time, and at the right price, while building long-lasting partnerships.

Remuneration package

Salary	Up to £26,250 pa (dependent on skills & experience)
Working hours	Full time is 37 hours per week Mon to Thurs 07:30 to 16:00 and Fri 07:30 to 12:30
Holiday	25 days plus Bank Holidays (includes Christmas shutdown) Plus, up to 5 days for long service
Pension scheme	Auto-enrolment with People Pensions (5% + 3% company contributions)
Excellent working environment	Free parking, modern factory & employee facilities.

How to apply

If this sounds like you and you are keen for a new opportunity, please complete the NOTE online application at [NOTE UK Job Application Form](#) attaching your CV and covering letter.

To view all current vacancies, visit our Careers page at <https://note-ems.co.uk/careers-note-in-the-uk/>

Closing Date for applications is 29th July 2026