

NOTE Windsor Job Description

Production

Job title	Technician Rework
Department	Surface Mount / Test
Job level	General Staff
Line manager	SMD Supervisor / Test Supervisor
Direct reports	None

About the company

NOTE Windsor is a leading **Contract Electronics Manufacturing company** servicing all sectors of the Electronics market. We are locally based in Windsor SL4 3HU, and part of the larger NOTE group.

With over 40 years' experience, **NOTE UK** has built a strong reputation for the on-time delivery of printed circuit boards, PCBAs, box builds, and final assemblies. Operating from our sites in Windsor, Haddenham, Basildon, and Wolverhampton, we are a trusted end-to-end **Contract Electronics Manufacturer**, dedicated to turning product ideas into reality. We pride ourselves on offering flexible, professional solutions while maintaining the friendly, 'can-do' attitude. www.note-ems.co.uk.

Job role and scope

Reporting to the SMT and Test Supervisor, you will support production through the rework, repair, modification and assembly of electronic products and printed circuit boards. Working from engineering documentation and customer requirements, you will carry out precision soldering and component replacement activities while ensuring the highest standards of quality, workmanship and reliability are maintained. You will work closely with Production, Engineering and Quality teams to resolve defects and support customer delivery requirements.

Main responsibilities

1. Carry out SMT and through-hole rework, repair and modification activities on electronic assemblies.
2. Remove and replace surface mount components, including fine-pitch devices and BGAs where trained and authorised.
3. Complete engineering changes, customer modifications and product upgrades in accordance with approved documentation.
4. Read and interpret drawings, assembly instructions, schematics and bills of materials.
5. Use soldering, rework, inspection and X-ray equipment to complete work to required standards.
6. Identify and report quality, process or product issues to support continuous improvement.
7. Maintain accurate records and comply with ESD, quality, housekeeping and health and safety requirements.
8. Support assembly, inspection or testing activities as required to meet business needs.

Skills, knowledge & experience

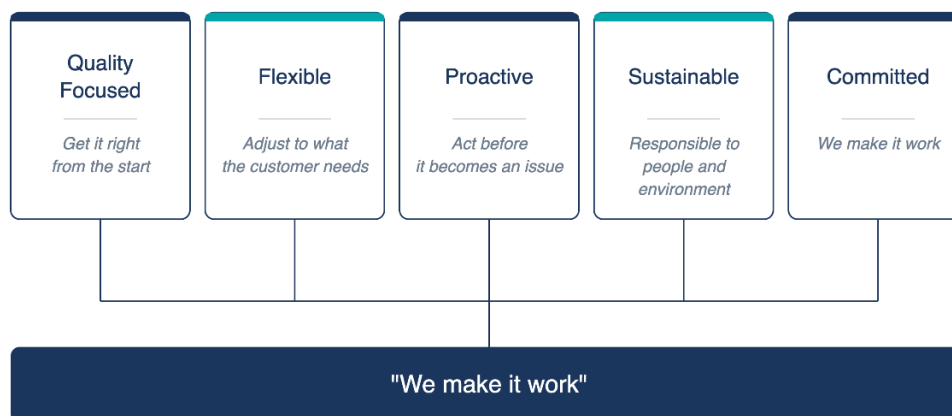
- ✓ Proven experience of SMT and through-hole soldering and rework.
- ✓ Ability to solder and rework components down to 0201 package size.
- ✓ Ability to read and interpret engineering drawings, diagrams and bills of materials.
- ✓ Strong attention to detail and commitment to quality.
- ✓ Good understanding of ESD controls and electronic assembly standards.
- ✓ Experience of BGA rework, track repairs, modifications or IPC standards would be advantageous.

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Company values

At NOTE, we believe our people are the key to our success. Each achievement and successful customer partnership is made possible by the dedication, expertise, and passion of our team. Our values lie at the heart of how we work and grow:

FIVE VALUES, ONE PROMISE



The guiding promise that runs through every value and every tier

These principles ensure we deliver the right quality, at the right time, and at the right price, while building long-lasting partnerships.

Remuneration package

Salary	Up to £32k per annum Dependent on skills, knowledge & experience
Working hours	Full time is 37 hours per week Mon to Thurs 07:30 to 16:00 and Fri 07:30 to 12:30
Holiday	25 days plus Bank Holidays (includes Christmas shutdown) Plus, up to 5 days for long service milestones (up to 30 days max)
Pension scheme	Auto-enrolment with Peoples Pension: 3% Employer contribution
Excellent working environment	Free parking, modern factory & employee facilities.

How to apply

If this sounds like you and you are keen for a new manufacturing opportunity, please complete the NOTE online application at [NOTE UK Job Application Form](#) attaching your CV and covering letter.

To view all current vacancies, visit our Careers page at <https://note-ems.co.uk/careers-note-in-the-uk/>

Closing Date for applications is 18 September 2026